



**SGIC**  
St. George International College

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## **SGIC TORONTO REFUND POLICY**

### **School Refund Policy**

Any change or cancellation of courses must be notified in writing to St. George International College (SGIC) by the student. Under no circumstances are the application fees, home-stay placement fees and registration fees refunded. If the student registered through an agent, then the refund must be collected from the agent, and St. George International College (SGIC) is not responsible for additional charges incurred by the agent.

### **Rejected Visa**

If the student is refused a student visa by the Canadian Consulate in his/her country, the student is entitled for full tuition fee refund minus registration fee of \$150 Canadian Dollars and refund processing fee of \$300 Canadian Dollars. Students must provide the original visa rejection letter from their local consulate and the refund will be processed within 45 days. After the approval of a student visa by the Canadian Authorities, no refund will be made if the applicant does not come to college or does not study due to personal reasons. If the documented proof is presented on the student's start date, students are eligible for 60% refund, less the registration of \$150 and processing fees of \$300. If documented proof is presented after the student's start date no refund will be made.

### **Admission Deferral**

The student must notify St. George International College (SGIC) in writing to defer his / her starting date of classes as early as possible, if a deferral is intended. An application fee of CN \$100 will be charged if the written notification does not reach the school at least 14 days prior to the original starting date.

### **Cancellation of Courses**

The student will be refunded all prepaid fees excluding the registration fee (CN \$150), administration processing fee (CN \$300), and Letter of Acceptance fee (CN \$500) if only requested 4 weeks or more prior to the starting date of classes. Rather, a 60% refund of prepaid fees will be given to the student (minus registration and processing fees), if the cancellation request is made within 4 weeks before the class starting date. No refund will be given to the student after the start date of the class.

In the case that the student receives a promotional package (for example, discounted tuition fee, scholarship, UCPP guarantee), then a 50% fee refund will be given to the student if a cancellation request is made at least 4 weeks prior to the class starting date, and no refund after that time limit. After the approval of a student visa by the Canadian Authorities, no refund will be made if the applicant does not come to college or does not study due to personal reasons.

### **NON REFUND IS GIVEN AFTER THE BEGINNING OF THE COURSE**

Refunds owed to students must be paid within 30 days of the institutions receiving a copy of the Study Permit denial letter.