

# Institutional Leadership & Administration (BC Version)

## St. George International College (SGIC)

**Effective Date:** February 2026

### 1. Campus Leadership

Name	Position	Contact
Tony Lyu	Campus Director	tony@sgiccanada.com
Ali Roshan	Academic Manager	education@sgiccanada.com
Tomoko Tamura	Student Services Manager	japan@sgiccanada.com

### 2. Administration Team

- Registrar: – David Lyu – David@sgiccanada.com
- Finance Manager: Tony Lyu – tony@sgiccanada.com
- Admissions Officer: Justine Song – join-us@sgiccanada.com

### 3. Responsibilities

- **Campus Director:** Overall leadership, strategic planning, compliance oversight
- **Academic Director:** Curriculum, program delivery, academic policies
- **Student Services Manager:** Student support, counseling, orientation, student welfare
- **Registrar & Administration Team:** Records management, admissions, finance, compliance